

## REVIEW OF THE CASE OF SUPPOSED SITUATION OF WORK HARASSMENT

Date: \_\_\_\_\_

City: \_\_\_\_\_

Internal consecutive: \_\_\_\_\_

### 1. Identification data

1.1 Author of Harassment	1.2 Victim of Harassment
Name: _____	Name: _____
Identification number: _____	Identification number: _____
Position: _____	Position: _____
Location: _____	Location: _____
1.3 Witnesses	1.4 Witnesses
Name: _____	Name: _____
Identification number: _____	Identification number: _____
Position: _____	Position: _____
Location: _____	Location: _____

### 2. Alleged situation of Work Harassment:

#### 2.1 Type of workplace violence

- |                                     |  |   |                                      |
|-------------------------------------|--|---|--------------------------------------|
| <input type="checkbox"/> Physical   | <input type="checkbox"/> Abuse         | <input type="checkbox"/> Discrimination | <input type="checkbox"/> Bullying    |
| <input type="checkbox"/> Inequality | <input type="checkbox"/> Vulnerability | <input type="checkbox"/> Verbal         | <input type="checkbox"/> Persecution |

#### 2.2 Occurrence of the facts

- |                                 |                                  |                                   |                                     |
|---------------------------------|----------------------------------|-----------------------------------|-------------------------------------|
| <input type="checkbox"/> Public | <input type="checkbox"/> Private | <input type="checkbox"/> Repeated | <input type="checkbox"/> Occasional |
|---------------------------------|----------------------------------|-----------------------------------|-------------------------------------|

#### 2.3 Description of the facts:

Describe in detail the causes, subjects, situations, facts and circumstances of time, manner and place (If you wish, you can report the facts on the attached sheet).

### 3. Evidence

Describe in detail the evidence provided to the alleged harassment situation

- |   |   |                                      |
|---|---|--------------------------------------|
| <input type="checkbox"/> No specific evidence | <input type="checkbox"/> Backup documents | <input type="checkbox"/> Photographs |
| <input type="checkbox"/> Witnesses            | <input type="checkbox"/> Emails           | <input type="checkbox"/> Others      |

The actors of the alleged situation of workplace harassment are called for the day \_\_\_\_\_ of \_\_\_\_\_ of \_\_\_\_\_

Complainant: \_\_\_\_\_ Signature: \_\_\_\_\_

Received by: \_\_\_\_\_ Signature: \_\_\_\_\_